

**AMBOY TOWNSHIP
LAND DIVISION APPLICATION**

You **MUST** answer all questions ***and*** include all attachments ***or this will be returned to you.***

Bring or Mail to: Brad Smith Phone # 517-254-4663
Amboy Township Supervisor
14313 Diane Dr E
Camden, MI 49232

Approval of a division of land is required before it is sold, when the new parcel is less than 40 acres and not just a property line adjustment (§102 e&f). This form is designed to comply with §108 and §109 of the Michigan Land Division Act, formally the Subdivision Control Act, PA 288 of 1967, as amended (particularly PA 591 of 1996 and PA 87 of 1997, MCL 560 et seq.) **Approval of a division is not a determination that the resulting parcels comply with other ordinances or regulations.**

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1. LOCATION of parent parcel to be split:

Address: _____

Parent parcel number: 30-18- _____ - _____ - _____ - _____ - _____

Legal description of Parent Parcel (attach extra sheets as needed): _____

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2. PROPERTY OWNER Information:

Name: _____ phone: (____) _____

Address: _____

City: _____ State: _____ Zip Code: _____

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3. PROPOSAL: Describe the division(s) being proposed:

A. Number of new Parcels _____ (This should include parcel(s) retained by owner)

B. Intended use (i.e. residential, commercial, etc.) _____

C. Each proposed parcel has a depth to width ratio of not greater than 4 : 1.

D. Each parcel has a width of not less than 105 ft as required by ordinance.

E. Each parcel has an area of not less than 1 Acre as required by ordinance.

F. The division of the parcel provides access to an existing public road by: (check one)

_____ Each new division has frontage on an existing public road.

_____ A new public road, proposed name: _____
(Road name can't duplicate existing road)

_____ A private road or easement, proposed road name: _____
(Road name can't duplicate existing road)

_____ A recorded easement (driveway)

G. Write here, or attach, a legal description of the proposed new road, easement or shared driveway
attach extra sheets if needed _____

H. Write here, or attach, a legal description for each proposed new parcel, including any parcels
retained by owner (attach extra sheets if needed):

4. NUMBER of future divisions being transferred from the parent parcel to another? _____
Identify the other parcel: _____ (See §109(2) of the Statute.
Make sure your deed includes both statements as required in §109(3) and §109(4) of the Statute.)

5. ATTACHMENTS (all attachments **MUST** be included) Letter each attachment as shown here.

- (A.) A scale drawing that complies with the requirements of PA 591 of 1996 as amended for the proposed division(s) of the parent parcel showing:
 - (1) current **boundaries** and
 - (2) all previous divisions **made after** March 31, 1997 (indicate when made **or none**), and
 - (3) the proposed division(s) and
 - (4) **dimensions** of the proposed divisions, and
 - (5) **any existing improvements** (buildings, wells, septic system, driveways, etc), and
 - (6) proof of fee ownership (**deed of original parcel**)
- (B.) A **certificate from the County Treasurer** that complies with the requirement of PA 23 of 2019, establishing all property taxes and special assessments due on the parcel or tract subject to the proposed division have been paid for 5 years preceding the date of the application.
- (C.) Indication of approval, or **permit from Hillsdale County Road Commission**, or respective street administrator, that a proposed easement provides vehicular access to an existing road or street, meets applicable location standards. (driveway permit) (if applicable)
- (D.) A copy of any transferred division rights (§109(2) of the Act) of the parent parcel. (Form L-4260a)
- (E.) A fee of \$35.00 for the application and first division, \$15 for each additional division.
Check should be made payable to Amboy Township. Amount \$ _____

6. IMPROVEMENTS Describe any existing improvements (buildings, well, septic, etc.) that are on the parent parcel or indicate none. _____

7. ACKNOWLEDGMENT The undersigned acknowledges that any approval of the within application is not a determination that the resulting parcels comply with other applicable ordinances, rules or regulations which may control the use or development of the parcels. Finally, even if this division is approved, I understand ordinances, laws and regulations are subject to change and that any approved parcel division is subject to such changes that may occur before the recording of the division or the development of the parcels.

PROPERTY OWNER'S SIGNATURE _____ DATE: ____/____/____

For office use only – REVIEWER'S action: TOTAL \$ _____ Receipt _____ Date: ____/____/____
or check# _____

Approved: Conditions if any: _____

Denied: Reasons
(cite§): _____

SIGNATURE: _____ Date ____/____/____

Public Act 87 of 1997 §(2) further states: The municipality or county approving a proposed division resulting in a parcel less than 1 acre in size and its officers and employees are not liable if a building permit is not issued for the parcel for the reasons set forth in this section. A notice of approval of a division resulting in a parcel of less than 1 acre in size shall include a statement to this effect.