The Regular Meeting of the Hillsdale County Board of Commissioners convened on June 13, 2017 in the Board of Commissioners/Probate Courtroom, 29 N. Howell Street, Hillsdale, Michigan.

Commissioner Wiley called the meeting to order at 9:00 a.m. Prayer and the Pledge of Allegiance to the United States of America by Commissioner Brown.

ROLL CALL:

DISTRICT: PRESENT: ABSENT:
1. Ruth Brown
2. Mark Wiley
3. Bruce Caswell
4. Julie Games
5. John Burtka

AGENDA:

1. Call to Order
2. Prayer & Pledge by Commissioner Brown
3. Public Comment
4. Consent Agenda

Review & Correction/Approval of Regular Meeting Minutes of May 23, 2017

17-064: Payrolls/Payables/Transfers – May 2017
17-065: Authorize the Sale of Items Online – Hillsdale County Sheriff’s Office

5. Correspondence - Listed
6. Regular Agenda
7. Standing Order:

9:10 a.m. Doug Sanford, Director, E-911/Emergency Management
          Personal Update & Litchfield Tower Site Lease

10:00 a.m. Public Hearing – Truth – In - Taxation

8. Committee Reports:

A. FACILITIES/TECHNOLOGY/ECON DEVELOPMENT – JULIE GAMES
B. FINANCE – BRUCE CASWELL
   17-066: Transfer of Funds from Contingency Budget to County Park
C. HUMAN SERVICES – RUTH BROWN
D. PUBLIC SAFETY – JOHN BURTKA
   17-067: Radio Communications Tower Lease – City of Litchfield & Central Dispatch/County of Hillsdale
   Discussion: Replacement at the Sheriff’s Office
E. CHAIRPERSON’S REPORT/ MANAGEMENT & PERSONNEL – MARK WILEY
   17-068: Authorize Facilities Director to hire Maintenance staff
   Reminder: Strategic Planning Meeting – Friday June 23 at 9:00 a.m. – MSUE Office
   Next Commissioner Meeting – June 27 @ 7:00 p.m. Held at the
   Montgomery American Legion Hall in Montgomery

9. Public Comment
10. Additional Business
11. Adjournment

Present: Doug Sanford, Roy Bodinus, Randy Finley, Bill Bishop, Nick Wheeler, Andy Barrand, Steve York, Derek Ringman, Stephenie Kyser and Neal Brady.

Under Public Comment: Stephenie Kyser, County Treasurer, advised the Board that CASA will submit an Insurance Certificate when they occupy an office space at the Courthouse Annex. She also presented the Board with the projected DTRF (Delinquent Tax Revolving Fund) surplus summary for 2017/2018.

Neal Brady, Prosecuting Attorney, read his letter in support of Resolution 17-068 authorizing Randy Finley, Facilities Director to hire another full time maintenance worker.

9:09 a.m. Neal Brady exited.

Bill Bishop commented on the Truth-In-Taxation Hearing as written: Any unilateral independent contractor asset management “take or pay” lease agreement subject to IRS tax rule compliance that’s applied toward land acquisition, site preparation, or similar equipment costs, and backed by surety bonds through a governmental agency, should not be regarded as a valid general fund “soft cost” loan. Especially when these cost items as a subsidy were paid long in advance before any qualifying “reimbursement resolution” had ever been adopted.

C/Games moved to approve the Consent Agenda. Second by C/Burtka. Vote unanimous. CARRIED

Correspondence: No discussion.

C/Burtka moved to approve the Regular Agenda with the addition of the following Resolutions under Finance and Chair:

17-069: Spreading of Taxes 2017 – 2004 Senior Services
17-070: Spreading of Taxes 2017 – 2008 Senior Services
17-071: Spreading of Taxes 2017 – Contracted Ambulance Capital
17-072: Spreading of Taxes 2017 – Contracted Ambulance Service
17-073: Spreading of Taxes 2017 – Medical Care Facility
17-074: Spreading of Taxes 2017 – County Allocated
17-075: Hiring Policy

Second by C/Games. Vote unanimous.  
CARRIED

9:12 a.m. Doug Sanford, Director E-911/Emergency Management updated the Board on the retirement of one of his employees. He informed them that he doesn't plan to replace her at this point and use existing employees. This might change in the future depending on how this works out. Doug also updated the Board on the lease of Real Property entitled “Radio Communications Tower Lease Agreement between the City of Litchfield and Hillsdale County Central Dispatch, a Department of the County of Hillsdale.” The term of this lease is for 20 years with the possibility of two - five year extensions. He explained that this site is being used as a radio transmit and receive site through a 190 foot radio tower built by Central Dispatch for communications with police, fire and emergency medical units in the general area of Litchfield.

C/Burtka moved to approve Resolution 17-067: Authorize the Board Chair to sign the lease of Real Property entitled “Radio Communications Tower Lease Agreement between the City of Litchfield and Hillsdale County Central Dispatch, a Department of the County of Hillsdale.” Second by C/Brown. Vote unanimous.  
CARRIED

9:40 a.m. Doug Sanford exited.

C/Burtka moved to approve Resolution 17-075: Hiring Policy which includes the hiring of any contractual employment. This Resolution will supersede prior adopted Resolutions 08-92 and 09-027. It also states that all departments must have prior approval from the Board of Commissioners before posting, advertising, and/or filling any vacancies or creating new positions. Second by C/Games. There was much discussion.

C/Burtka moved to table Resolution 17-075. Second by C/Games. Vote unanimous.  
CARRIED

10:00 a.m. C/Games moved to go into the Public Hearing for the Truth-In-Taxation Hearing. Second by C/Burtka. Vote unanimous.  
CARRIED

Bill Bishop submitted his statement earlier under Public Comment.
Nicolas Wheeler, Equalization Director, went over the millages with the Board.
No other public comment.

C/Games moved to close the Public Hearing and return to Regular Session. Second by C/Burtka. Vote unanimous.  
CARRIED

CARRIED

CARRIED

C/Caswell moved to approve Resolution 17-071: Spreading of Taxes 2017 – Contracted Ambulance Capital. Second by C/Brown. There was some discussion. ROLL CALL VOTE: C/Brown – Yes, C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes, C/Burtka – Yes. Vote: 5 – Yes, 0 – No.  
CARRIED

C/Caswell moved to approve Resolution 17-072: Spreading of Taxes 2017 – Contracted Ambulance Service. Second by C/Brown. There was some discussion. ROLL CALL VOTE: C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes, C/Burtka – Yes, C/Brown – Yes. Vote: 5 – Yes, 0 – No.  
CARRIED

CARRIED

CARRIED

10:33 a.m. Derek Ringman exited.
10:37 a.m. Derek Ringman re-entered.

C/Caswell moved to approve Resolution 17-066: Transfer of funds from Contingency Budget to County Park. Second by C/Brown.  
C/Caswell moved to amend to obtain $400.00 from the Hillsdale County Community Foundation – Parks Endowment Trust. The amount would be used towards this project named in the Resolution and the County would pay the balance of $5,600. Second by C/Brown. Vote on amendment.  
CARRIED

Vote on Resolution as amended unanimous.  
CARRIED
C/Caswell commented on other items related to his committee.
Derek Ringman went over the Expenditure and Revenue reports for May with the Board.
11:02 a.m. In recess
11:06 a.m. In session
C/Burtka moved to allow Sheriff Parker to replace a full time position due to a vacancy. He would use a part time officer and move him to the full time position. Second by C/Games. There was some discussion. Vote unanimous. CARRIED
C/Wiley informed the Board of the Strategic Planning Meeting scheduled for June 23rd at 9:00 a.m. to be held at the MSUE.
The next Board of Commissioner meeting will be held at the Montgomery American Legion Hall located in Montgomery on June 27th at 7:00 p.m.
C/Wiley moved to approve Resolution 17-068: Authorize Facilities Director to hire another maintenance staff. Second by C/Games. There was much discussion. ROLL CALL VOTE: C/Burtka – Yes, C/Brown – Yes, C/Games – Yes, C/Wiley – Yes, C/Caswell – No. Vote: 4 – Yes, 1 – No. CARRIED
11:32 a.m. Nick Wheeler exited
Under Public Comment: Roy Bodinus commented on the deficit spending.
Additional Business: C/Games commented about the 2 businesses that would like to address the Board about the health care insurance. She also informed the Board about the upcoming Fourth of July parade to be held on July 3rd at 6:00 p.m.
11:34 a.m. Adjourned by the call of the Chair.

Mark E. Wiley, Chair
Board of Commissioners

Marney M. Kast, County Clerk