

The Regular Meeting of the Hillsdale County Board of Commissioners convened on December 8, 2020 at the Board of Commissioners Room, 33 McCollum Street, Suite 210, Hillsdale, Michigan.

Commissioner Wiley called the meeting to order at 9:00 a.m. Prayer and the Pledge of Allegiance to the United States of America by Commissioner Games.

Please note that due to the increasing number of COVID-19 cases, this meeting was held via WebEx.

<u>ROLL CALL:</u>	<u>DISTRICT</u>	<u>PRESENT:</u>	<u>ABSENT:</u>
	1	Ruth Brown	
	2	Julie Games	
	3	Mark Wiley	
	4	Bruce Caswell	
	5	Namrata Carolan	

AGENDA:

1. Call to Order
2. Prayer & Pledge by Commissioner Games
3. Public Comment
4. Consent Agenda:

Review & Correction/Approval of Regular Meeting Minutes of November 24, 2020
20-108: Payroll, Payables & Transfers – November 2020
20-109: Authorize Payroll Deduction – Sheriff's Office for Law Enforcement Equipment
20-110: Probate and Juvenile Courts Legal Services Contract – Brandes; Six (6) Months
20-111: Health Savings Account (HSA) – Payment
20-112: Newly Hired Employees Regarding Funding the Deductible of HSA
20-113: Set Public Hearing – Proposed General Fund and Special Revenue Budgets
20-114: Payment of \$143,599.50 to Michigan Municipal Risk Mgmt. Authority
20-115: Stipend Payment – Administering Insurance

5. Correspondence – Listed
6. Regular Agenda
7. Standing Order:

9:15 a.m. Maribeth Leonard, CEO, LifeWays – Quarterly Update

9:30 a.m. Scott Sharp, Deputy IT Director – Update

10:00 a.m. Public Hearing – 2021 General Fund Budget and 2021 Special Revenue, Debt Retirement, Capital Project and Enterprise Fund Budgets

8. Committee Reports:

A. FACILITIES/TECH/ECON DEVELOPMENT – JULIE GAMES

20-116: IT Equipment Purchasing Policy

20-117: Grant Application Policy

B. FINANCE – BRUCE CASWELL

20-118: Amend Revenue and Expenditure Sides of the 2021 General Fund Budget

20-119: Approval of the 2021 General Fund Budget

20-120: Approval of the 2021 Special Revenue, Debt Retirement, Capital Project and Enterprise Fund Budgets

C. HUMAN SERVICES – RUTH BROWN

D. PUBLIC SAFETY/JUDICIARY – NAMRATA CAROLAN

E. CHAIRPERSON'S REPORT/MANAGEMENT & PERSONNEL – MARK WILEY

9. Public Comment
10. Additional Business
11. Adjournment

Present via WebEx: Brent Leininger, Karen Cascaddan, Maribeth Leonard, JP Rudell, Doug Ingles, Eric McGlothlin, Scott Sharp, Derek Ringman and Stephenie Kyser.

C/Carolan moved to approve the Consent Agenda with the removal of Resolution 20-110, placing it under Human Services. Second by C/Brown. Roll Call Vote: C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes, C/Carolan – Yes, C/Brown – Yes. Vote: 5-Yes, 0-No. CARRIED

C/Games moved to approve the Regular Agenda with the removal of Resolution 20-116. Second by C/Carolan. Roll Call Vote: C/Wiley – Yes, C/Caswell – Yes, C/Carolan – Yes, C/Brown – Yes, C/Games – Yes. Vote: 5-Yes, 0-No. CARRIED

9:10 a.m. Brad Benzing entered in person.

Stephenie Kyser, Hillsdale County Treasurer, addressed the Board along with Eric McGlothlin regarding the selling of Bonds to pay for the HVAC System at the Courthouse. Bids were received by Huron Community Bank, Century Bank and Trust, Southern Michigan Bank and Trust and County National Bank with County National Bank being the lowest bidder with an interest rate of .73%. There was some discussion.

C/Caswell moved to proceed with the Installment Purchase Contract for the Courthouse HVAC System with County National Bank. Second by C/Carolan. Roll Call Vote: C/Caswell – Yes, C/Carolan – Yes, C/Brown – Yes, C/Games – Yes, C/Wiley – Yes. Vote: 5-Yes, 0-No. CARRIED

9:22 a.m. Maribeth Leonard, CEO, LifeWays, reviewed the Quarterly Report and the use of the millage dollars with the Board.

9:59 a.m. Ms. Leonard finished.

10:00 a.m. C/Brown moved to open the Public Hearing on the 2021 General Fund, Special Revenue, Debt Retirement, Capital Project and Enterprise Fund Budgets. Second by C/Caswell. Roll Call Vote: C/Carolan – Yes, C/Brown – Yes, C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes. Vote: 5-Yes, 0-No. CARRIED

Scott Sharp informed the Board that David Holcomb, IT Director, has received an award by MiGMIS.

There was some discussion regarding the Budgets.

10:11 a.m. C/Carolan moved to close the Public Hearing. Second by C/Brown. Roll Call Vote: C/Brown – Yes, C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes, C/Carolan – Yes. Vote: 5-Yes, 0-No. CARRIED

C/Caswell moved to approve resolution 20-118: Amending the Revenue and Expenditure sides of the 2021 General Fund Budget. Second by C/Brown. Roll Call Vote: C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes, C/Carolan – Yes, C/Brown - Yes. Vote: 5-Yes, 0-No. CARRIED

C/Caswell moved to approve Resolution 20-119: 2021 Final General Fund Budget. Second by C/Brown. Roll Call Vote: C/Wiley – Yes, C/Caswell – Yes, C/Carolan – Yes, C/Brown – Yes, C/Games - Yes. Vote: 5-Yes, 0-No. CARRIED

C/Caswell moved to approve Resolution 20-120: 2021 Special Revenue, Debt Retirement, Capital Project and Enterprise Fund Budgets. Second by C/Brown. Roll Call Vote: C/Caswell – Yes, C/Carolan – Yes, C/Brown – Yes, C/Games – Yes, C/Wiley - Yes. Vote: 5-Yes, 0-No. CARRIED

C/Games moved to approve Resolution 20-117: Grant Application Policy. Second by C/Carolan. Roll Call Vote: C/Carolan – Yes, C/Brown – Yes, C/Games – Yes, C/Wiley – Yes, C/Caswell - Yes. Vote: 5-Yes, 0-No. CARRIED

C/Games stated that Mr. Finley, Facilities Director is looking for permission to sign the Hillsdale Courthouse HVAC Renovations Contract with Griffiths Mechanical Contracting Inc. There was some discussion.

C/Games moved to allow Mr. Finley to sign the Courthouse HVAC Renovations Contract with Griffiths Mechanical Contracting Inc. Second by C/Carolan. Roll Call Vote: C/Brown – Yes, C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes, C/Carolan - Yes. Vote: 5-Yes, 0-No. CARRIED

C/Games gave an update on items under her committee.

C/Brown moved to approve Resolution 20-110: Authorizing the Chair to sign the six month Probate and Juvenile Courts Legal Services Contract with Roy Brandes. Second by C/Wiley. C/Brown questioned why this was only a six month contract. There was some discussion. Roll Call Vote: C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes, C/Carolan – Yes, C/Brown - Yes. Vote: 5-Yes, 0-No. CARRIED

C/Brown gave an update on items under her committee.

C/Carolan gave an update on items under her committee.

C/Wiley gave an update on items of interest.

Under Additional Business, C/Wiley informed the Board that there may be a need for a third meeting on December 29, 2020. He stated it depends on what happens with union negotiations.

11:21 a.m. adjournment by call of the Chair.

Mark E. Wiley, Chair
Board of Commissioners

Marney M. Kast,
County Clerk