

**Hillsdale County  
Board of Commissioners Meeting**

MSU Extension Office

20 Care Dr.

Hillsdale, MI 49242

**A G E N D A**

December 27, 2013

9:00 a.m.

1. Call to Order
2. Prayer & Pledge by Commissioner Brown
3. Public Comment
4. Consent Agenda:

Review & Correction / Approval of Regular Meeting Minutes of Dec. 20, 2013  
13-177: Appointment of the Chief Administrative Officer

5. Correspondence: None
6. Regular Agenda
7. Standing Order:

9:10 a.m.      Ted Jansen, Parks Director  
2014 Budget – Parks Commission

8. Committee Reports:
  - A. FACILITIES/TECHNOLOGY/ECON DEVELOPMENT – Ruth Brown
  - B. PUBLIC SAFETY – Mark Wiley

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- C. FINANCE – Andy Welden
    - 13-170: 2014 Final Approval - General Fund Budget
    - 13-171: 2014 Final Approval - Special Revenue Funds, Debt Retirement Funds, Capital Project Funds and Enterprise Funds
    - 13-172: Appropriation Money from the General Fund and Special Revenue Funds
    - 13-173: Transfer Money from Worker's Compensation Budget

- D. HUMAN SERVICES/JUDICIARY – Brad Benzing

- E. CHAIRPERSON'S REPORT/MANAGEMENT & PERSONNEL – John Burtka
  - 13-174: Appointments to the Hillsdale County Planning Commission
  - 13-175: Appointment – Hillsdale County Medical Examiner
  - 13-176: Appointments to the Building & Electrical Inspector's Board of Appeals

9. Public Comment
10. Additional Business
11. Adjournment

December 27, 2013

**TO THE HONORABLE BOARD OF COMMISSIONERS:**

We recommend approval of the 2014 Final General Fund Budget for the County of Hillsdale as proposed:

## 2014 Final Budget Summary:

Total 2014 Revenue	\$11,194,876
Fund Balance January 1, 2014	\$ 1,137,634
Total 2014 Revenue and Fund Balance	\$12,332,510
Total 2014 Expenditures	\$11,204,699
Fund Balance December 31, 2014	\$ 1,127,811

Respectfully submitted,

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Andy Welden, Chair  
Finance Committee

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John Burtka, Chair  
Board of Commissioners

13-171

December 27, 2013

**TO THE HONORABLE BOARD OF COMMISSIONERS:**

We recommend the approval of the 2014 Budgets for the Special Revenue Funds, Debt Retirement Funds, Construction Funds and Enterprise Funds of the County of Hillsdale.

Respectfully submitted,

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Andy Welden, Chair  
Finance Committee

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John Burtka, Chair  
Board of Commissioners

December 27, 2013

**TO THE HONORABLE BOARD OF COMMISSIONERS:**

We recommend the appropriation of such amounts needed from the General Fund, Special Revenue Funds, Debt Retirement Funds, Capitol Improvement Funds and Enterprise Funds to pay claims against Hillsdale County for fiscal year 2014 to the extent that such amounts do not exceed the 2014 approved budgets for said funds.

The appropriation for the operation of the County Jail includes \$1,176 anticipated by Hillsdale County from the State Cigarette Tax Act. This represents 5/17 of the anticipated revenue from this source.

All department heads are expected to comply with Public Act 621 of 1978 concerning their respective budgets. Any expenditure over the authorized budgeted amount must be approved by Board of Commissioners' recommendation prior to making any such excess expenditure.

Respectfully submitted,

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Andy Welden, Chair  
Finance Committee

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John Burtka, Chair  
Board of Commissioners

December 27, 2013

**TO THE HONORABLE BOARD OF COMMISSIONERS:**

We recommend the transfer of \$25,000 from the Worker's Compensation Budget, Account #101.00 871 995 to the Self-Insurance Fund Account #296.00 000 400.

This transfer is to cover actual worker's compensation claims paid in 2013.

Respectfully submitted,

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Andy Welden, Chair  
Finance Committee

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John Burtka, Chair  
Board of Commissioners

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December 27, 2013

**TO THE HONORABLE BOARD OF COMMISSIONERS:**

We recommend the following appointments to the Hillsdale County Planning Commission for a **three (3) year term** commencing **January 1, 2014 and expiring December 31, 2016.**

**Alan Beeker  
Gary Reppert  
Ned Bever**

**City/Village Representative  
Township Representative  
Agricultural**

Respectfully submitted,

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John Burtka, Chairman  
Board of Commissioners  
Management & Personnel

13-175

December 27, 2013

**TO THE HONORABLE BOARD OF COMMISSIONERS:**

We recommend the following individual be appointed as the **Hillsdale County Medical Examiner** for a one year term effective January 1, 2014 and ending December 31, 2014 as follows:

**Lawrence E. Dasch, M.D.**

Respectfully submitted,

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John Burtka, Chairman  
Board of Commissioners  
Management & Personnel

December 27, 2013

**TO THE HONORABLE BOARD OF COMMISSIONERS:**

We recommend the following individuals be appointed to the **Hillsdale County Building and Electrical Inspectors Board of Appeals** as follows:

<b>Mark Caldwell</b>	<b>Partial One (1) Year Term</b>	<b>Electrical</b>
<b>Fred Fowler</b>	<b>Partial One (1) Year Term</b>	<b>Building &amp; Mechanical</b>
<b>Paul Jabour</b>	<b>Partial One (1) Year Term</b>	<b>Plumbing, Mechanical, &amp; Building</b>
<b>Dave Burke</b>	<b>Two Year Term</b>	<b>Building, Plumbing, Mechanical &amp; Design</b>
<b>Al Clendening</b>	<b>Two Year Term</b>	<b>Building</b>

Respectfully submitted,

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John Burtka, Chair  
Board of Commissioners  
Management & Personnel

December 27, 2013

**TO THE HONORABLE BOARD OF COMMISSIONERS:**

We recommend Derek Ringman, Finance Manager, be appointed as the Hillsdale County Chief Administrative Officer effective January 1, 2014 until December 31, 2014.

Furthermore, there will be no extra compensation for this service.

Respectfully submitted,

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John Burtka, Chairman  
Board of Commissioners