

The Organizational Meeting of the Hillsdale County Board of Commissioners convened on January 2, 2013 in the Board of Commissioners Room, 29 N. Howell Street, Hillsdale, Michigan.

Clerk Kast called the meeting to order at 9:00 a.m. Prayer and the Pledge of Allegiance to the Flag of the United States of America by Clerk Kast.

<u>ROLL CALL:</u>	<u>DISTRICT:</u>	<u>PRESENT:</u>	<u>ABSENT:</u>
	1.		Parke Hayes
	2.	Andy Welden	
	3.	Mark Wiley	
	4.	Brad Benzing	
	5.	John Burtka	

AGENDA:

1. Roll Call
2. Prayer & Pledge by Marney M. Kast, County Clerk
3. Swearing in of Commissioners for 2013-14 term by Marney M. Kast, County Clerk
4. Election of Chairperson - Oath of Office by Marney M. Kast, County Clerk
5. Election of Vice Chairperson - Oath of Office by Marney M. Kast, County Clerk
6. Discussion and Appointments of Standing Committees
7. Discussion and Adoption of Rule of Procedures
8. Adoption of the 2013 Meeting Schedule
9. Approval of the Special Meeting Minutes of December 26, 2012
10. Public Comment
11. Other Business
12. Adjournment

Present: David Holcomb, Bill Word, Mike Messenger, Andy Barrand, Stephenie Kyser and Vicki Reynolds-Boyd.

Clerk Kast called the meeting to order at 9:00 a.m.

Clerk Kast gave the Oath of Office to Commissioners Welden, Wiley, Burtka and Benzing. Clerk Kast will be giving the Oath of Office to Commissioner Elect Parke Hayes via telephone due to him being admitted to the hospital.

C/Welden moved to elect the Chair by Secret Ballot. Second by C/Wiley. Vote: 4-Yes, 0-No, 1-Absent. **CARRIED**

Clerk Kast appointed Chief Deputy Stephenie Kyser and Deputy Clerk Jody Stott as Tellers. Ballots were handed out and after tabulation a tie was announced. A second round of ballots were then distributed and collected resulting in the election of Commissioner Burtka as Chair.

Clerk Kast administered the Oath of Office for Chair of the Board of Commissioners to Commissioner Burtka.

C/Benzing moved to nominate C/Welden as Vice Chairperson. C/Wiley seconded that nomination. There were no other nominations. Vote: 4-Yes, 0-No, 1-Absent. **CARRIED**

Clerk Kast administered the Oath of Office for Vice Chair of the Board of Commissioners.

9:15 a.m. Randy Finley entered.

There was discussion regarding the Standing Committees.

C/Welden moved to accept the Standing Committees as presented by C/Benzing at the December 26, 2012 meeting as follows: Management and Personnel, Finance, Community/Senior/Human Services, Facilities/Technology and Economic Development and Public Safety/Judiciary. Second by C/Benzing. Vote: 4-Yes, 0-No, 1-Absent. **CARRIED**

There was some discussion regarding the Rules of Procedure.

C/Benzing moved to add a section allowing for participation in the meeting via electronic means as long as there is a quorum physically present. Second by C/Wiley. Vote: 4-Yes, 0-No, 1-Absent. **CARRIED**

C/Benzing moved to accept the Board Rules of Procedure and By-Laws with the changes regarding the Standing Committees and the addition of the Electronic Participation. Second by C/Wiley. Roll Call Vote: C/Hayes-Absent, C/Welden - Yes, C/Wiley - Yes, C/Benzing - Yes, C/Burtka - Yes. Vote: 4-Yes, 0-No, 1-Absent. **CARRIED**

There was discussion regarding the Meeting Dates and Times for this year.

C/Welden moved to accept the Meeting Dates and Times as presented. Second by C/Benzing. Vote: 4-Yes, 0-No, 1-Absent. CARRIED

C/Welden moved to approve the Special meeting Minutes of December 26, 2012. Second by C/Wiley. Vote: 4-Yes, 0-No, 1-Absent. CARRIED

The Board conducted discussion regarding payment to Griffiths Mechanical regarding the HVAC Project. Randy Finley, Facilities Director, explained to the Board why this needed to be done right away.

C/Welden moved to pay the bill to Griffiths Mechanical as presented with a Resolution to follow at the January 8, 2013 meeting. Second by C/Benzing. Vote: 4-Yes, 0-No, 1-Absent. CARRIED

Under Public Comment, Marney Kast informed the Board of the upcoming MAC Legislative Conference.

Under Additional Business, C/Welden informed the Board that the Veterans Board unanimously voted to terminate Ms. Deborah Williams as Director and are in the process of looking for a new Director for that office.

10:58 a.m. adjournment by call of the Chair.

11:08 a.m. the Board reconvened in order to discuss who was interested in serving on what Boards and Committees.

11:18 a.m. adjournment by call of the Chair.

John Burtka, Chair
Board of Commissioners

Marney M. Kast,
County Clerk